**SHARED GOVERNANCE COMMITTEE MINUTES**

COMMITTEE: Technology

Date of Meeting: 11/10/10 Location: LRC 330 Time: 11:30 am

Voting Members Present: David Jordan, Joe Ramirez, David Garza, Richard Rains, Hanh Tran, Curtis Stage, Adrian Gonzalez

Voting Members Absent: Maury Pearl (excused) , ASO Technology Senator (TBA

Resource Members Present: Diana Bonilla, Robert Payne, Martha Rios, Johnny Phung, Romas Juarez

Guests Present: Marie Zaiens – Title V HIS – LRC, Lilit Haroyan LRC – Title V/SSC

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Call to Order by: David Jordan @ 11:30 am

Items Discussed:  
  
1. Marie and Lilit from the LRC Tutoring provided a demonstration of how facebook is used in in tutoring, and the Science Success Center on campus.  
  
Here are the sites used in the demonstration

<http://lamission.edu/learningcenter/ssc.aspx>  (Science Success Center’s web page)  
  
<http://www.facebook.com/lamcssc?v=info&ref=ts> (you need to log in into Facebook to view our groups or join)

<http://www.sciencedaily.com/releases/2008/06/080620133907.htm> (the article in Science Daily about Educational Benefits Of Social Networking that I referred to)

The committee recommends further development of this type of tutoring for both our online and on campus classes, and also in social sciences, and other disciplines.   
  
The Committee thanks both Lilit and Marie for their excellent presentation to the committee, and their stellar work on campus in improving tutoring for our students. The Committee also extends an open invitation to both of them to participate as important resources to the Technology Committee.

2. **Update on Title V – Screencast** – The screencast studio is now located in Multimedia in LRC 120, and there are faculty trainings scheduled for 11/18, 12/2 and 12/9.

3. **Captioning of Videos** - Adrian suggested that the videos also be captioned. We should look into the COC captioning grant. See the grant materials located at http://www.canyons.edu/Offices/Distance\_Learning/Captioning/  
  
We should work on developing captioning for all videos used by faculty and staff on our websites. Adrian will work with IT to start the initial steps in developing these resources.   
  
4. **College Calendar** – The committee discussed the college calendar and IT Dept. agreed that an additional option would be added to allow pdf file uploads so interested disciplines, departments, and the shared governance and other college committees can post their monthly, or regular newsletters in addition to events under the college calendar.   
  
5. **Update on Online Counseling**. – Diana presented the idea of online livechat for use in counseling at the In Service Meeting of the counselors, and they embraced the idea. The main issue presented to implementation is the “staffing” of the new software program and presence. Diana will advise the committee of developments in this area.

**List of any action taken:**1. None

Adjournment: @ 12:45 pm

Minutes submitted by: David Jordan   
  
Next meetings: 12/08  
Meetings in 2011: 2/9, 2/23, 3/9, 3/16, 4/14, 4/27, 5/4 and 5/18   
 LRC 330 – VCR – Library Conference Room (reserved for our meetings on dates and times herein)