**SHARED GOVERNANCE COMMITTEE MINUTES**

COMMITTEE: Technology

Date of Meeting: 12/08/10 Location: LRC 330 Time: 11:30 am

Voting Members Present: David Jordan, Joe Ramirez, David Garza, Richard Rains, Hanh Tran, Curtis Stage, Adrian Gonzalez

Voting Members Absent: Maury Pearl (excused) , ASO Technology Senator (TBA

Resource Members Present: Diana Bonilla, Robert Payne, Martha Rios, Johnny Phung, Romas Juarez

Guests Present: Marie Zaiens – Title V HIS – LRC, Lilit Haroyan LRC – Title V/SSC

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Call to Order by: David Jordan @ 11:30 am

Items Discussed:  
  
 1. Review minutes of 11/10/11  
  
2. **Update on Title V – Screencast** – The screencast studio is now located in Multimedia in LRC 120, and there are faculty trainings scheduled for 11/18, 12/2 and 12/9.   
  
2.  **Captioning of videos** – Adrian spoke with Curtis and he agrees to participate. Categorize videos by each department – need a form.  Adrian will distribute the form to Publishers need to respond within 2 weeks, if not can proceed AB 386 which protects us from copyright lawsuit. We also to email all of the online faculty of these requirements. Once Adrian collects a list he will submit it the College of the Canyons DECT Captioning grant. See grant at http://www.canyons.edu/Offices/Distance\_Learning/Captioning/  
  
   
4.  **College calendar** – Today is roll out of the College Calendrar. It will included campus events – includes also upload of pdf files for newsletters. The calendar is located at http://mymission.lamission.edu/events/  
  
5 . **Live chat** – Counseling likes the idea of using “livechat” for counseling, however the real proplems in staffing it. David Garza says that it cannot be done by the Library staff because of lack of staffing and the amount of time it takes it would take.   
  
6. **Mobil 21** – David discussed using students’ access to cell phones to deliver communications and educational content. The FAQ on this system is located at http://www.mobl21.com/faq/  
  
Tech Committee could work with Title V and Johnny in January 2011 to get an account and start a pilot project. Lilit interested also for Science Success Center, also Adrian says make sure it is accessible.

**List of any action taken:**1. None

Adjournment: @ 12:45 pm

Minutes submitted by: David Jordan   
  
Next meetings:   
Meetings in 2011: 2/9, 2/23, 3/9, 3/16, 4/14, 4/27, 5/4 and 5/18   
 LRC 330 – VCR – Library Conference Room (reserved for our meetings on dates and times herein)